



# Request for Installment Plan

- Submit this form to make a request for an installment plan under section 5(a) of the Installment Policy (Policy number 2022/G-8).
- Once we receive your request, we will request you to pay a commitment payment determined in accordance with the Installment Policy. An installment plan will be granted if you pay the commitment payment within the period specified in our notice, subject to other relevant conditions specified in the Installment Policy.
- If you are submitting this form via email, please email to [installment@mira.gov.mv](mailto:installment@mira.gov.mv) together with any supporting documents.

## 1. Taxpayer information

Taxpayer Identification Number (TIN)

Taxpayer Name

## 2. Revenue codes in relation to which the request is being made

 Income Tax  GST BPT  GRT Other (please specify) → 

## Checklist

- Taxpayer has filed all tax returns and other documents required to be filed pertaining to the tax type in respect to which an installment plan is sought.
- There has been no prior installment agreement granted in respect of this same payment.
- If the taxpayer is currently under an installment agreement, the taxpayer is making payments in accordance with that installment agreement.

## Declaration

I have read and understood the terms and conditions under which an installment plan for unpaid taxes and other amounts can be granted. I further declare that I am authorised to sign this application.

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Title	First Name	Other Names	Contact Number	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Designation	Email Address	Date	Signature & Seal	

## For Office Use Only

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Received By	Received Date	Processed By	Reference Number