Instructions on Completing the Appointment of Tax Agent form (MIRA 114, version 15.1)

If you wish to appoint a licensed tax agent you should complete and submit this form under Section 12 of the Tax Agents Regulation.

You are not allowed to appoint more than one tax agent.

You are not allowed to appoint your external auditor as your Tax agent.

If you are submitting this form via email, scan the original of the completed form and email to info@mira.gov.mv.

1. **Taxpayer information**

Enter the details of the taxpayer who wishes to appoint a tax agent on his behalf.

**First 7 digits of your TIN:** Write the first seven digits of your Taxpayer Identification Number (TIN). Your TIN is the unique identification number issued to you when you registered with the MIRA.

**Taxpayer name:** This is the name of the legal owner of the business. In this box you should write your name as shown on the Notification of Business Registration.

2. **Tax agent information**

Enter the details of the licensed tax agent that you wish to appoint as your tax agent.

**Tax Agent Registration Number:** In this box write the registration number of the tax agent that you wish to appoint. Tax agent registration number is the number issued to the tax agent when he/she is approved as a licensed tax agent by MIRA.

A list of licensed tax agents with their registration numbers is available from our website.
**First 7 digits of your TIN:** Write the first seven digits of your tax agent’s TIN.

**Name of the Tax Agent:** This is the name of the tax agent you wish to appoint. In this box write the name of the tax agent as shown on the Licensed Tax Agent certificate.

<table>
<thead>
<tr>
<th>2. Tax agent information</th>
<th>LT A 1 0 0 0 3</th>
<th>1 0 1 5 2 2 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Details of the tax agent that you wish to appoint.</td>
<td>T A 1 0 0 0 3</td>
<td>1 0 1 5 2 2 3</td>
</tr>
<tr>
<td>Ahmed Haleem</td>
<td>Name of the tax agent</td>
<td>Ahmed Haleem</td>
</tr>
</tbody>
</table>

**Declaration by the Tax Agent**

This declaration must be signed by the licensed tax agent that you wish to appoint, mentioned in the section 2 of this form. Write the date on which the declaration is signed next to the signature.

<table>
<thead>
<tr>
<th>Declaration by the Tax Agent</th>
<th>L T A 1 0 0 0 3</th>
<th>1 0 1 5 2 2 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>I agree to the appointment made by the taxpayer in item 1 of this application.</td>
<td>T A 1 0 0 0 3</td>
<td>1 0 1 5 2 2 3</td>
</tr>
<tr>
<td>Ahmed Haleem</td>
<td>Name of the tax agent</td>
<td>Ahmed Haleem</td>
</tr>
</tbody>
</table>

**Declaration by the Taxpayer**

If you are a company, this section must be signed by the managing director or an authorized signatory of the company registered with the MIRA. If you are a partnership, it must be signed by the managing partner or an authorized signatory of the partnership registered with MIRA. If you are an individual, it must be signed by the legal owner of the business or an authorized signatory registered with MIRA.

The taxpayer must also select the type of authorization that he/she opts to give to the above mentioned tax agent. Hence, please tick:

- Box 1: If you agree to give the tax agent the authority to act as an authorized signatory.
- Box 2: If you agree to give the authority to act as a tax agent on MIRAconnect.
State your ‘Title’, ‘First Name’, ‘Other Names’ (name should be stated as it appears on your National ID Card / Immigration ID Card), ‘Contact Number’, ‘Designation’ and the ‘Date’ the declaration is signed. Companies, partnerships, trusts, cooperative societies and other legal entities must stamp their official seal next to the signature.

By signing the declaration you are further declaring that the information given on this application is true and correct and you are authorized to sign this application.

For official use only

Leave this part blank.